

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

November 04, 2008

COUNTY COMMISSIONERS

**Welton G. Cadwell, Chairman
Jennifer Hill, Vice Chairman
Elaine Renick, District #2
Debbie Stivender, District #3
Linda Stewart, District #4**

**Cindy Hall, County Manager
Sanford A. Minkoff, County Attorney
Neil Kelly, Clerk to the Board**

DISCLAIMER

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

November 04, 2008

9:00 A.M. Invocation

 Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTE APPROVAL

Tab 1 Approval of the following Minutes:
October 7, 2008 (Regular Meeting)
October 14, 2008 (Special Meeting)

III. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 8)

1. List of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

Recommendation: Acknowledge Receipt

2. Monthly Distribution of Revenue Traffic/Criminal Cases, for the Month Ending September 30, 2008, in the amount of \$183,088.18. Same period, last year: \$177,402.97.

Recommendation: Acknowledge Receipt

3. Before the Florida Public Service Commission

In re: Application for authority to transfer water Certificate No. 450-W, held by Pine Harbour Water Utilities, from Jim C. Branham to Pine Harbour Water Utilities, LLC, in Lake County.

Docket No. 080269-WU
Order No. PSC-08-0645-FOF-WU
Issued October 6, 2008

Order Approving Transfer

Recommendation: Acknowledge Receipt

4. Copy of the Lake County Water Authority's Final Budget for FY 2008-2009.

Recommendation: Acknowledge Receipt

5. Copy of Notices of Public Hearing for potential annexations regarding the following annexation ordinances from the City of Groveland:

Ordinance 2008-11-47, annexing 25.57 +/- acres.

Ordinance 2008-11-48, amending ordinance 2006-03-19, which annexed 28 +/- acres, by correcting the legal description to include real property inadvertently not included, thereby extending and increasing the corporate limits of the City of Groveland annexing 2.47 acres of unincorporated land owned by Hunt Family III, LLC.

Recommendation: Acknowledge Receipt

6. CD containing a copy of the Southwest Florida Water Management District's Fiscal Year 2009 Budget in Brief, along with a copy of the transmittal letter to Governor Charlie Crist.

Recommendation: Acknowledge Receipt

7. Comprehensive Annual Financial Report of the Town of Montverde for the Fiscal Year ended September 30, 2007.

Recommendation: Acknowledge Receipt

8. Founders Ridge Community Development District Fiscal Year 2009 Meeting Schedule, in accordance with Chapter 189.417, Florida Statutes. The Board of Supervisors of the Founders Ridge Community Development District does not meet on a regular basis, but will separately publish notice of meetings at least seven days prior to each Board Meeting, to include the date, time, and location of said meetings. Meetings may be continued to a date, time, and place to be specified on the record at the meeting. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that, accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Recommendation: Acknowledge Receipt

IV. COUNTY MANAGER'S CONSENT AGENDA (Tab 3 through Tab 18)

Community Services

[Tab 3](#) Approval of recommended library closings for calendar year 2009.

[Tab 4](#) For the Board to approve and sign 3 copies of Amendment 1 to the FY 07-08 CDBG Partnership Agreement with the City of Tavares - Commission District 3.

[Tab 5](#) Staff recommends approval of continued funding to the Lake County Shared Services Network in the amount of \$25,000 for FY 2008/2009. Funding will be taken from the Crime Prevention Fund established by the County pursuant to F.S. 775.083(2). Approve and authorize the Chairman of the Board of County Commissioners to sign the Extension to Agreement between Lake County and School Board of Lake County, for operation of the Lake County Share Services Network program effective 10/1/08 through 9/30/09.

[Tab 6](#) Approval and signature of revised policy LCC-7 "Lake County Library System Guidelines and Minimum Standards for Public Libraries Entering the County Library System."

[Tab 7](#) For the Board of County Commissioners to approve and authorize the Chairman to sign the FY 2008-09 Community Enhancement Area Partnership Agreement between the County and the Friends of Ferndale in an amount not to exceed \$75,000, allocating Community Development Block Grant funds to purchase, on behalf of the Friends of Ferndale, the property at the southeast corner of County Road 455 and Ferndale Road for use as a community park. The cost of permits and materials for the construction of a, up to 20'x20' pavilion is also included. The Board is also requested to direct the Community Services Department execute the agreement and oversee completion of the project as covered in the Scope of Services. Commission District 3.

[Tab 8](#) Request approval of annual grant funding for six (6) children's services providers, who have submitted applications for the 2008-2009 County funds through the Children's Services Council Request for Proposal (RFP) process; request authorization for signatures on subsequent agreements contingent on County Attorney approval; request to encumber and expend funds.

[Tab 9](#) For the Board to approve and authorize the Chairman to sign the FY 2008-09 Community Development Block Grant (CDBG) Partnership Agreement with the Lake County Health Department in an amount not to exceed \$70,720.00 in FY 2008-09 CDBG funding and \$70,000.00 from FY 2008-09 County General Revenue funds to provide prescriptions to low income individuals, and to direct the Community Services Department to execute the agreement and oversee completion of the project covered in the Scope of Services.

Economic Growth And Redevelopment

[Tab 10](#) Approval to participate as a sponsor of the Lake County Days 2009 event to be held in Tallahassee tentatively scheduled for Tuesday, February 10, 2009 and Wednesday, February 11, 2009, in the amount of \$2,500.00.

Employee Services

[Tab 11](#) Request approval of the period July 1, 2008-September 30, 2008 unemployment compensation invoice. This invoice exceeds the County Manager's \$25,000 approval threshold.

Procurement

[Tab 12](#) It is recommended that Gatorsketch Architects, Incorporated be awarded a contract for Architectural/Engineering Services for On Call Roofing Projects.

Public Safety

[Tab 13](#) Approval and execution of the Emergency Management Preparedness and Assistance (EMPA) Trust Fund Base Grant Agreement with the State of Florida, Division of Emergency Management.

[Tab 14](#) Approval and execution of the Hazards Analysis Agreement between the State of Florida, Division of Emergency Management and Lake County, by the Lake County Board of County Commissioners.

[Tab 15](#) Approval and execution of the Lake County Enhanced Warning System-Education & Training Agreement, with the State of Florida, Division of Emergency Management, and approval of Resolution.

[Tab 16](#) Approval and execution of the Lake County Enhanced Warning System-Weather Radios Agreement, with the State of Florida, Division of Emergency Management, and approval of Resolution.

Public Works

[Tab 17](#) Approve, execute and accept a corrective Non-Exclusive Easement granted by Diane Knight-Cummins. Commission District 3.

[Tab 18](#) Resolution authorizing the installation of the "STOP" signs with "All Way" plaques on Roper Bv (1048A) and "All Way" plaques on existing stop signs on Caspian Ln (1047) in Spring Valley Subdivision in the Clermont area, that was approved by the Board of County Commissioners on 10/07/08. Commission District 2.

V. COUNTY ATTORNEY'S CONSENT AGENDA

[Tab 19](#) Approval of Third Amendment to Lease Agreement Between Lake County and Sunnyside Plaza for Clerk of Court office space. Commission District 2.

[Tab 20](#) Approval to have a Closed Session of the Board of County Commissioners.

VI. AWARDS

FIVE YEARS

Vernon Worsley, Parking Courtesy Monitor
Facilities Development & Management/Facilities Maintenance

TEN YEARS

Amy Bradford, Office Associate V
Community Services/Transportation Disadvantaged

Frank Carattini, Firefighter/EMT
Public Safety/Fire Rescue

Tracey Dougherty, Network Technician
Information Technology/Information Systems

Steven Ellis, Firefighter/EMT
Public Safety/Fire Rescue

Kelly LaFollette, Information Outreach Director
County Manager/Information Outreach

Timothy Roe, Firefighter/EMT
Public Safety/Fire Rescue

Paul Rogers, Fire Lieutenant/EMT
Public Safety/Fire Rescue

Michell Woodward, Fire Lieutenant/Paramedic
Public Safety/Fire Rescue

FIFTEEN YEARS

Leonard Connell, Equipment Operator I
Public Works/Road Operations/Maintenance Area I

TWENTY YEARS

Richard Miller, Sign & Striping Technician
Public Works/Road Operations/Signs Signals & Striping

Connie Nicholson, Office Associate IV
Employee Services & Quality Improvement

Fletcher Smith, Community Services Director
Community Services

EMPLOYEE OF THE QUARTER

Cyndee McManus, Office Associate I
Procurement Services\Document Services

SUPERVISOR OF THE QUARTER

Leon Platt, Information Systems Director
Information Technology/Information Systems Division

F.I.S.H. AWARD

Scott Amey, Senior Library Assistant
Community Services

VII. PRESENTATIONS

[Tab 21](#) Approve the Proclamation declaring November 15, 2008 as Lake County Recycles Day 2008 and allow the students of Tavares Elementary School to deliver a presentation that demonstrates their support for America Recycles Day.

Presentation by Jim Judge regarding the National EMS Award.

VIII. COUNTY MANAGER'S DEPARTMENTAL BUSINESS

Community Services

[Tab 22](#) Approval of the Lake County Board of County Commissioners Public Transportation Division Substance Abuse Policy.

[Tab 23](#) Approval of the Agreement with Lynx to provide two fixed route bus networks in Clermont and South Lake County from October 1, 2008 through September 30, 2009.

Procurement

[Tab 24](#) It is recommended that the Board approve the use of various statewide contracts for the purchase of the rolling stock (vehicles, trucks, mowers, etc.) approved in the budget processes for fiscal year 08/09.

IX. OTHER BUSINESS

[Tab 25](#) Approval and execution of Resolution appointing members to the Affordable Housing Advisory Committee.

[Tab 26](#) Appointment of individual to vacant Commission District 2 seat on the Parks, Recreation and Trails Advisory Board to complete an unexpired term ending May 20, 2009 and serve a consecutive two-year term.

[Tab 27](#) Appointment affirmation of Charles "Billy" Goodson to serve as Umatilla Public Library's member representative on the Lake County Library Advisory Board to complete an unexpired term ending February 28, 2010.

X. REPORTS

A. County Attorney

Approval of Commercial Lease with Option to Purchase Regarding Property located at 2900 Kurt Street in Eustis for Fleet Management - backup to follow under separate cover.

B. County Manager

C. Commissioner Hill - Vice Chairman and District #1

D. Commissioner Renick - District #2

E. Commissioner Stivender - District #3

F. Commissioner Stewart - District #4

G. Commissioner Cadwell - Chairman and District #5

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting, the Board of County Commissioners will hear questions, comments, and concerns from the citizens of Lake County. Action will not be taken by the Board at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration. NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.