

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**August 17, 2010**

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**COUNTY COMMISSIONERS**

**Welton G. Cadwell, Chairman**  
**Elaine Renick, Vice Chairman**  
**Jennifer Hill, District #1**  
**Jimmy Conner, District #3**  
**Linda Stewart, District #4**

**Sanford A. Minkoff, Interim County Manager**  
**Neil Kelly, Clerk to the Board**  
**Melanie Marsh, Acting County Attorney**

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**DISCLAIMER**

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

**ITEMIZED AGENDA**

**August 17, 2010**

9:00 A.M. Invocation

Pledge of Allegiance

**I. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

## **II. MINUTE APPROVAL**

- Tab 1 Approval of the following Minutes:
- July 6, 2010 (Regular Meeting)
  - July 20, 2010 (Regular Meeting)

## **CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board at this meeting unless the Board votes to add the item to today's agenda. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

## **III. CLERK OF COURT'S CONSENT AGENDA**

- Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 5)

1. List of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.  
  
Recommendation: Acknowledge Receipt
2. Resolution 2010-06 identifying the Fiscal Year 2010/2011 Meeting Schedule for the Cascades at Groveland Community Development District.  
  
Recommendation: Acknowledge Receipt
3. Tourist Development Resort Tax Chart and notice of meeting to be held September 15, 2010 at 4:00 P.M. in BCC Chambers.
4. Copy of the Southwest Florida Water Management District's Standard Format Tentative Budget Submission for fiscal year 2010-2011, including an introductory letter to Governor Crist.
5. Proof of publication of unclaimed moneys and payment to the Board for those non-court related moneys advertised less claims and publication costs.

## **IV. COUNTY MANAGER'S CONSENT AGENDA (Tab 3 through Tab 17)**

### **County Manager**

- Tab 3 Request authorization to fill Office Associate II position in Public Works/Road Operations Division (Fiscal impact is \$31,935.00).
- Tab 4 Request authorization to fill one (1) Senior GIS Programmer Analyst position in Information Technology/ Programming and Application Support Services Division. (Fiscal impact is \$69,778.00).
- Tab5 Request authorization to fill one (1) Office Associate III position in the Housing Services Division. The total fiscal impact of filling the position is \$36,497.

- [Tab 6](#) Request authorization to fill one (1) vacant Internet Applications Developer position in the Information Technology Department/Information Outreach Division. The total fiscal impact of filling the vacant Internet Applications Developer is \$69,918 (\$34,959 out of the Resort Tax Fund/Tourism Fund and \$34,959 out of the General Fund), which is the base salary including benefits.

### **Economic Development And Community Svc**

- [Tab 7](#) Approval for the Lake County Health & Human Services Division to seek and apply for grants, in-kind donations and/or incentives up to and including \$10,000 to support programming and events and to allow the County Manager to sign documents associated with those requirements. Fiscal impact dependent upon receipt of grants and donations.
- [Tab 8](#) For the Board to approve and authorize the Chairman to sign the FY 2009-10 CDBG Partnership Agreement between the Yalaha Community Club, Inc. (YCC) and the County in an amount not to exceed \$100,000 granting the YCC CDBG funds to design and construct a community center on YCC property, and to direct the Economic Development and Community Services Department to execute the agreement and oversee completion of the project covered in the Scope of Services. Fiscal Impact is \$436,940.

### **Fiscal And Administrative Services**

- [Tab 9](#) Adjust the transfers to the Lake County Sheriff's Office in two areas, the Law Enforcement Services Agreement with the City of Minneola (decrease \$50,001) and the salary transfer for the Lake County Sheriff as stipulated by the Florida Legislative Council on Intergovernmental Relations (increase \$899). Net fiscal impact is a reduction of \$49,102.
- [Tab 10](#) It is recommended that the Board (1) declare the items on the attached list(s) surplus to County needs, (2) authorize the removal of all of the items on the attached lists from the County's official fixed asset inventory system records, and (3) authorize the Procurement Services Director or designee to sign vehicle titles. No fiscal impact
- [Tab 11](#) Award of Contract 10-0214 to Tindale-Oliver for consultant support in the development of Fire Rescue assessment fees for FY 2011/2012 and subsequent updating effort for a five year period, The fiscal impact for the initial study is \$46,870 with optional updates available at a cost of \$9,895 at any designated time during the full contract term.

### **Growth Management**

- [Tab 12](#) Request approval to realign EECBG fund budget in accordance with U.S. Department of Energy approval. Approve budget change request. (No fiscal impact).

### **Public Safety**

- [Tab 13](#) Request Board approval of the attached State of Florida Contract Modification to the Public Safety Interoperable Communications (PSIC) Grant Program. No Fiscal impact.
- [Tab 14](#) For the Lake County Board of County Commissioners to approve the attached agreement with the School Board of Lake County to install a generator and related infrastructure at Spring Creek Elementary School, Paisley, FL, and to allow the County Manager to sign any minor modifications to the contract in the future, as needed. This project will allow for the facility to have electrical redundancy and make it a primary shelter during times of emergency. The agreement will be brought forth to the School Board at its August 9, 2010 meeting for approval. Fiscal impact is \$290,487 which consists of pass-through grant dollars accepted by Lake County BCC, however project is being implemented by Lake County School Board.

### **Public Works**

[Tab 15](#) Approval and chairman's signature on the attached interlocal agreement between the Town of Howey-in-the Hills and Lake County to utilize Lake County's contracted debris-hauling company(s) and monitoring consultant to collect and dispose of eligible disaster debris from the public streets and rights-of-way of the Municipality. The fiscal impact will be determined at the time of a disaster.

[Tab 16](#) Approve and accept the attached list of public right of way deeds that have been secured in conjunction with roadway and / or stormwater projects. There is no fiscal impact. (Commission Districts (1, 2, 3, 5)

[Tab 17](#) Approval and signature of Resolution to Advertise Public Hearing for Vacation Petition 1156. There is no fiscal impact.

**V. COUNTY ATTORNEY'S CONSENT AGENDA (Tab 18 through Tab 20)**

[Tab 18](#) Authorize the County Attorney to retain the firm of Graves & Spivey, P.A. to represent Heath McArde on a civil traffic citation. Fiscal impact not to exceed \$750.00

[Tab 19](#) Approval of extension of lease agreement with St. Clairsville Medical Group for County Health Department space located at 9836 US Highway 441, Leesburg. Fiscal Impact is \$23,152.50.

[Tab 20](#) Approval of Lease Agreement between Lake County and James and Leila Hobbs, and Dallas Hobbs. There is no Fiscal Impact.

**VI. PRESENTATIONS**

[Tab 21](#) Camp Boggy Creek presentation by Jackie Boykin, Event Coordinator, Camp Boggy Creek.

[Tab 22](#) Easter Seals Camp Challenge presentation by Roz Prescott MA, BCBA, Senior Vice President of Programs, Easter Seals Florida, Inc.

[Tab 23](#) Notice of Public Hearing to be held on Tuesday, August 31, 2010 at 6:30 p.m., at Camp Boggy Creek, 30500 Brantley Branch Road, Eustis, Florida, by the Florida Department of Agriculture and Consumer Services, Division of Forestry, and the Seminole state Forest Management Plan Advisory Group to solicit comments on the draft management plan for the Seminole State Forest. Please note - there will be two Public Meetings held in addition to the Public Hearing; one on August 31st at 6 p.m. prior to the Public Hearing and one on September 1st at 9:30 a.m.

**VII. PUBLIC HEARINGS**

**PUBLIC HEARING - 9:00 A.M. or As Soon Thereafter**

[Tab 24](#) Public hearing for the approval of the 2011-2015 Road Impact Fee Transportation Construction Program, approval of the 2011-2015 Federal/State Grants Transportation Construction Program, and approval of the 2011-2015 Renewal Sales Tax Capital Projects - Road Transportation Construction Program. Fiscal impact for FY 2011 is \$19,731,000. Commission Districts 1, 2, 3, 4 & 5.

**XIII. COUNTY MANAGER'S DEPARTMENTAL BUSINESS**

**Economic Development And Community Svc**

[Tab 25](#) Consideration of approval to award a High Value Job Creation Program (HVJCP) award in the amount of \$12,000.00 for the creation of five (5) qualifying positions and approval for the County Manager to sign the HVJCP Agreement with Beacon College, and approval of a Business Assistance Program (BAP) award up to \$25,000.00 to Beacon College and approval for the County Manager to sign the BAP Agreement with Beacon College; and approval of associated Budget Change Request. Fiscal Impact is \$37,000.00.

**IX. OTHER BUSINESS**

[Tab 26](#) BCC appointment/reappointment of members to the Women's Hall of Fame Selection Committee to serve one year terms expiring 7/2011.

**XI. REPORTS**

- A. **County Attorney**
- B. **County Manager**
- C. **Commissioner Hill - District #1**
- D. **Commissioner Renick - Vice Chairman and District #2**
- E. **Commissioner Conner - District #3**

[Tab 27](#) Proclamation proclaiming September 17th, 2010 through September 23, 2010 as Constitution Week.

- F. **Commissioner Stewart - District #4**
- G. **Commissioner Cadwell - Chairman and District #5**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

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Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

**Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.**

