

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

August 03, 2010

COUNTY COMMISSIONERS

**Welton G. Cadwell, Chairman
Elaine Renick, Vice Chairman
Jennifer Hill, District #1
Jimmy Conner, District #3
Linda Stewart, District #4**

**Sanford A. Minkoff, Interim County Manager
Neil Kelly, Clerk to the Board
Melanie Marsh, Acting County Attorney**

DISCLAIMER

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

August 03, 2010

9:00 A.M. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board at this meeting unless the Board votes to add the item to today's agenda. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

II. CLERK OF COURT'S CONSENT AGENDA

Tab 1 Approval of Clerk of Courts' Consent Agenda (Items 1 through 4)

1. List of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

Recommendation: Acknowledge Receipt

2. Notice of Public Hearing from the City of Tavares to consider Ordinance 2010-16 amending the boundaries of the City of Tavares by annexing approximately 1.4 acres of land generally located on the east side of Classique Lane approximately 500 feet south of the intersection of East Burleigh Blvd. and Classique Lane.

Recommendation: Acknowledge Receipt

3. Ordinance 2010-10-M from the City of Clermont which annexes a vacant parcel of land into the city limits of Clermont and was adopted by the Clermont City Council on June 22, 2010.

Recommendation: Acknowledge Receipt

4. Estates at Cherry Lake Community Development District Resolution No. 2010-07 identifying the Fiscal Year 2010/2011 meeting schedule for the Estates at Cherry Lake Community Development District. All meetings will convene at 2 p.m. at the office of Booth, Ern, Straughan & Hiott, Inc., 350 North Sinclair Avenue, Tavares, Florida 32778 on the following dates:

October 4, 2010
November 1, 2010
December 6, 2010
January 10, 2011
February 7, 2011
March 7, 2011
April 4, 2011
May 2, 2011
June 6, 2011
July 11, 2011
August 1, 2011
September 12, 2011

Recommendation: Acknowledge Receipt

III. COUNTY MANAGER'S CONSENT AGENDA

County Manager

- [Tab 2](#) Request approval to fill Court Facilities Operations Assistant position with the Fifth Judicial Circuit, Administrative Office of the Courts. (Fiscal Impact \$44,677.73)

Economic Development And Community Svc

- [Tab 3](#) For the Board to approve and authorize the Chairman to sign the FY 2009-10 CDBG Partnership Agreement between the Okahumpka Community Club, Inc. (OCC) and the County in an amount not to exceed \$35,000 granting the OCC CDBG funds to have the former Rosenwald School building rehabilitated for use as a community center on OCC property, and to direct the Economic Development and Community Services Department to execute the agreement and oversee completion of the project covered in the Scope of Services. Fiscal Impact is \$35,000.
- [Tab 4](#) Recommend award of term and supply contract 10-0208 to Mark Cook Builders for the provision, installation, and maintenance of Bus Shelters and associated furniture. The immediate fiscal impact is the amount equal to the current level of grant funding for the project (\$255,000).

Public Safety

- [Tab 5](#) Approve Budget Change Request to realign the Orlando Urban Area Security Initiative (UASI) grant funds. No Fiscal impact.
- [Tab 6](#) Approval by the Lake County Board of County Commissioners for (1) Acceptance of Emergency Management Performance Grant (EMPG) Funds in the amount of \$78,005; (2) Authorization for the County Manager to sign future amendments/modifications that do not involve financial impact; and (3) Approval of Resolution, with a fiscal impact of \$48,528.
- [Tab 7](#) The Department of Public Safety, Communications Technologies/E9-1-1 requests the approval of Stencil Recorder Upgrades to the existing equipment at the LCSO and Leesburg PD PSAP's.

Public Works

- [Tab 8](#) Request authorization to release cash funds posted as maintenance surety in the amount of \$84,614.91 posted for Timberlane Phase II. Timberlane Phase II consists of 71 lots and is located in Section 6, Township 23 South, Range 26 East. Commission District 2. There is no fiscal impact.
- [Tab 9](#) Request award and execute contracts for county-wide environmental studies and services to LPG Environmental & Permitting Services, Inc., Precision Environmental Assessments, LLC, and Shaw Environmental Inc. in conjunction with the County's needs. Fiscal Impact can not be determined at this time.
- [Tab 10](#) Request authorization to release settlement funds in the amount of \$19,509 to Baybrook Homes, Inc., accept a check for maintenance in the amount of \$31,952.70, execute a Developer's Agreement for Maintenance of Improvements Between Lake County and Baybrook Homes, Inc., and execute a resolution accepting the following roads into the County Road Maintenance System: Halo Drive (County Road No. 7968), and Harvest Ridge Court (County Road No. 7968A). Hunter Oaks consists of 18 lots and is located in Section 01, Township 18 South, Range 26 East. Commission District 5. There is no fiscal impact.
- [Tab 11](#) Approve and execute a second (2nd) Amendment to the Purchase Agreement dated December 7, 2009, between Diamondback Land Company and Lake County, to extend the contract to allow the County to obtain approval and permit from DEP / St. Johns to use land for mitigation of wetland impacts on the C470 Project. There is no fiscal impact. Commission District 1 & 3

- [Tab 12](#) Approve and execute an amendment to the purchase agreement dated April 8, 2010, between Carcer Enterprises, Inc. & Hidden Lakes Estates, Inc. to extend the contract by 30 days to secure the satisfaction or release of mortgages needed for clear title on the property. There is no fiscal impact.
- [Tab 13](#) Approve and execute a purchase agreement with Rocky Mount Development Co., Inc. for the purchase of strips of land to be used for right of way and easements for the Hooks St. Phase IV Segment B Project in the Clermont area. Fiscal impact is \$616,500.00 Commission District 2
- [Tab 14](#) Approve and execute a purchase agreement with Fox Hill Builders, Inc. for the purchase of strips of land to be used for right of way and easements for the Hooks St. Phase IV Segment B Project in the Clermont area. Fiscal impact is \$659,500.00 Commission District 2
- [Tab 15](#) It is recommended that the Board approve award for Mulching Services at various County locations to A & E Land Clearing. Fiscal Impact is estimated at \$75,000.00

IV. **AWARDS**

EMPLOYEE AWARDS

FIVE YEARS

Lenora Holman, Library Page
Public Resources/Library Services/Cooper-LSCC Library

Cheryl Sutherland, Office Associate III
Public Works/Engineering

Trudy Unsworth, Financial Analyst
Economic Development & Community Services/Housing Services/CDBG

Kevin Willis, GIS Director
Information Technology/Geographic Information Services

TEN YEARS

Stephen Gladwell, Compliance & Monitoring Specialist
Conservation & Compliance/Code Enforcement Services

Donald Horvath, Laborer
Public Resources/Tourism & Business Relations/Fairground

RETIREMENT

Michael Smith, Equipment Operator I
Operations/Maintenance Area I (Leesburg) Public Works/Road

Sharon Horton, Office Associate II
Public Works/Road Operations/Maintenance Area I (Leesburg)

EMPLOYEE OF THE QUARTER

Sandra Rogers, Procurement Coordinator
Fiscal & Administrative Services/Procurement

SUPERVISOR OF THE QUARTER

Johnny Taylor, Hazardous Waste Coordinator
Environmental Utilities/Solid Waste Programs

T.E.A.M. AWARD

Lake County Complete Count Committee: Media Subcommittee (Interagency)
Chris Patton, Bill Deese, Bill Evans, Judy Buckland, Debbie Thomas, Elizabeth Heine, Kevin Lenhart, Scott Merklinger, Kathy Pagan, Richard Hoon, Ron Shearer, Sheri Hutchinson and Paul Long

V. COUNTY MANAGER'S DEPARTMENTAL BUSINESS

Public Safety

[Tab 16](#) Authorization for Chairman to execute the request for amendment to the Lake County Intergovernmental Radio Communications Program (IRCP) and incorporate funding in the FY 2010-11 recommended budget. No Fiscal impact to current budget.

VI. OTHER BUSINESS

[Tab 17](#) Appointment of individuals to upcoming vacant positions on the Lake County Impact Fee Committee for two-year terms ending August 6, 2012.

VII REPORTS

- A. **County Attorney**
- B. **County Manager**
- C. **Commissioner Hill - District #1**
- D. **Commissioner Renick - Vice Chairman and District #2**

[Tab 18](#) Proclamation recognizing August 16-20, 2010 as "Florida Water Professionals Week" and for recognizing the efforts of water professionals in Lake County.

- E. **Commissioner Conner - District #3**
- F. **Commissioner Stewart - District #4**
- G. **Commissioner Cadwell - Chairman and District #5**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.

