

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 05, 2010

COUNTY COMMISSIONERS

**Welton G. Cadwell, Chairman
Elaine Renick, Vice Chairman
Jennifer Hill, District #1
Jimmy Conner, District #3
Linda Stewart, District #4**

**Sanford A. Minkoff, Interim County Manager
Neil Kelly, Clerk to the Board
Melanie Marsh, Acting County Attorney**

DISCLAIMER

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 05, 2010

9:00 A.M. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTE APPROVAL

Tab 1 Approval of the following Minutes:
November 3, 2009 (Regular Meeting)
November 10, 2009 (Special Meeting)
November 17, 2009 (Regular Meeting)
December 1, 2009 (Regular Meeting)

III. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 4)

1. List of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

Recommendation: Acknowledge Receipt

2. St. Johns River Water Management District Governing Board meeting schedule for 2010. Meetings are held at Palatka District Headquarters, 4049 Reid Street (Hwy 100 West), Palatka.

Recommendation: Acknowledge Receipt

3. Resolution 2009-56 from the City of Umatilla identifying items for discussion and negotiation and initiating the procedure set forth in Section 171.203 Florida Statutes for the purpose of negotiating an interlocal service boundary agreement between the City of Umatilla and Lake County, and cover letter requesting that the Board of County Commissioners adopt a Responding Resolution indicating the areas the county wishes to include during negotiations.

Recommendation: Acknowledge Receipt

4. Annual Financial Audit Report of Estates at Cherry Lake Community Development District for Fiscal Year Ended September 30, 2008.

Recommendation: Acknowledge Receipt

IV. COUNTY MANAGER'S CONSENT AGENDA (Tab 3 through Tab 24)

Community Services

[Tab 3](#) For the Board to approve and authorize the Chairman to sign the FY 2008-09 Community Development Block Grant-Recovery Act (CDBG-R) Interlocal Agreement between the County and Town of Lady Lake in an amount not to exceed \$24,540, granting the Town CDBG-R funds for road resurfacing and to direct the Community Services Department to execute the agreement and oversee completion of the project covered in the Scope of Services.

[Tab 4](#) For the Board to approve and authorize the Chairman to sign the FY 2009-10 CDBG Interlocal Agreement between the County and Town of Lady Lake in an amount not to exceed \$73,700, granting the Town CDBG funds for road resurfacing and to direct the Community Services Department to execute the agreement and oversee completion of the project covered in the Scope of Services.

- [Tab 5](#) For the Board to approve the Interlocal Agreement with Lake County Health Department and authorize the Chairman to sign the agreement and to direct the Community Services Department to execute the agreement and oversee completion of the project as covered in the Scope of Services.

Economic Growth And Redevelopment

- [Tab 6](#) Approval and signature on the Amendment to High Value Job Creation Program Agreement between Lake County, Florida and Buildtelligence Web Solutions, LLC for a twelve month extension.
- [Tab 7](#) Approval to participate as a sponsor of the Lake County Days 2010 event to be held in Tallahassee scheduled for February 16-17, 2010, in the amount of \$1,000.00.

Employee Services

- [Tab 8](#) Permission to waive Board of County Commissioners' purchasing policies and procedures relating to the procurement of goods and services for inmate medical care.
- [Tab 9](#) Approve the renewal quote from HRH/Hunt Insurance Group, Inc. to provide catastrophic/hospital inmate medical insurance from 1/10/10 through 1/10/11, and authorize the County Manager to sign all related implementation documentation.

Facilities Development And Management

- [Tab 10](#) It is recommended that the Board approve authorization to pay Ameritech Elevator Inc. for services provided on an emergency basis in the amount of \$29,885.00.

Fiscal And Administrative Services

- [Tab 11](#) It is recommended that the Board approve award in the estimated amount of \$15,000 to Browning Communications and the estimated amount of \$55,000 to Pride Enterprises for the purchase of various printing services in conjunction with the County needs.
- [Tab 12](#) That the Board approve issuance of a purchase order in the amount of \$47,845.60 to Kustom Signals Inc. for the provision of ten in-car camera systems that will be used in Sheriff vehicles.
- [Tab 13](#) For information only - No action required. Staff has provided a list of contract actions having an individual value in excess of \$25,000 which were completed within authorities delegated to the County Manager.

Public Resources

- [Tab 14](#) Staff requests approval to apply for the Funding Opportunity being offered by The Nature Conservancy for Florida Scrub-jay Habitat Restoration/Management on Non-Federal Public Lands.
- [Tab 15](#) That the Board approve and execute a construction contract in the amount of \$138,142.31 to Jerome's Masonry Inc. to build an additional rest room facility at North Lake Community Park.
- [Tab 16](#) Approval and signature on grant agreement in the amount of \$10,000 from HandsOn Network to Volunteer Lake for "Family Friendly" volunteer projects.
- [Tab 17](#) Approval to accept Cooperative Service Agreement between Lake County and United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services Branch, for removal of feral hogs/coyotes from Ferndale Preserve and P.E.A.R. Park for FY2009-2010 not to exceed \$20,000 for one (1) year.

- [Tab 18](#) Request approval to include a caretakers (live-in law enforcement) residence within the final design and construction of each of the following parks: East Lake Community Park, South Lake Community Park, North Lake Community Park, Sorrento Park, P.E.A.R. Park, and Ferndale Preserve.

Public Safety

- [Tab 19](#) Request approval to execute the Florida Department of Health and Emergency Medical Services Grant and request approval of the Revenue Resolution to receive and provide appropriations for the disbursement of funds.
- [Tab 20](#) Approval by the Lake County Board of County Commissioners of: (1) Modification #2 to Agreement with the State of Florida, Division of Emergency Management, awarding funds to conduct a Phase I engineering feasibility study for the Lake County Emergency Operations Center (EOC) and; (2) attached Resolution.

Public Works

- [Tab 21](#) It is recommended that the Board approve an award in the amount of \$40,000.00 to Professional Pavement Products, Inc. for the purchase of Thermoplastic & Glass Sphere Traffic Sign Material in conjunction with the County's needs.
- [Tab 22](#) Approval and Authorization for SECO (Sumter Electric Coop.) to relocate their Transmission Facilities at the intersection of CR 437 and Wolfbranch Road.
- [Tab 23](#) Approval and authorization for Chairman to execute satisfactions of lien for the attached twenty-three (23) road assessments. Commission District 2, 3, 4, and 5.
- [Tab 24](#) Approve and accept the attached list of public right of way deeds that have been secured in conjunction with roadway and / or stormwater projects. Commission Districts 2, 4, 5.

V. COUNTY ATTORNEY'S CONSENT AGENDA

- [Tab 25](#) Approval of the Resolution Supporting the Redesignation of the Lake Sumter MPO.
- [Tab 26](#) Approval of Amendment to Lease Agreement Between Lake County and Ali Jawad for Tax Collector office space in Clermont.

VI. AWARDS

EMPLOYEE SERVICE AWARDS

FIVE YEARS

Patrick Billson, Firefighter/EMT
Public Safety/Fire Rescue

Jessica Clark, Permitting Specialist
Growth Management/Building Services

Brian Merkle, Firefighter/Paramedic
Public Safety/Fire Rescue

Jeffrey Mitchell, Trades Crew Leader
Facilities Development & Management/Facilities Maintenance

Richard Montanari, Energy Maintenance Technician
Facilities Development & Management/Energy Management

John Reynolds, Library Page
Public Resources/Library Services/Paisley Library

TEN YEARS

Timothy Judy, Firefighter/EMT
Public Safety/Fire Rescue

Mary Ellen Roberts, Office Associate IV
Environmental Utilities

TWENTY YEARS

Harryette Hannah, Database Coordinator
Information Technology/Geographic Information Services

THIRTY YEARS

Earl David Walker, Senior Maintenance Specialist
Facilities Development & Management/Facilities Maintenance

VII. PRESENTATIONS

[Tab 27](#) Update on the Peanut Butter P.O.P. People Overcoming the Problem of Hunger)event results.

VIII. COUNTY MANAGER'S DEPARTMENTAL BUSINESS

Community Services

[Tab 28](#) Approve and authorize the Chairman of the Board of County Commissioners to sign the 2009-2012 Local Housing Assistance Plan reflecting corrections and comments per the Florida Housing Finance Corporation, BCC and Affordable Housing Advisory Committee.

[Tab 29](#) Approval of the Interlocal Agreement with the Lake~Sumter MPO to oversee the Americans with Disabilities (ADA) assessment of our bus stops and shelters under their continuing services agreement with Tindale-Oliver & Associates.

County Attorney

[Tab 30](#) Approval of the Village Center Community Development District's implementation of its Deed Compliance Rule, and Approval for the Chairman to sign letter on behalf of Lake County.

Facilities Development And Management

[Tab 31](#) Approval is requested authorizing the Chairman to sign an amendment to the architectural contract with Heery for the completion of design of the judicial center expansion in an amount not to exceed \$2,595,439.

Growth Management

[Tab 32](#) Approve impact fee deferral agreement for the construction of a professional office building in Lady Lake.

Public Resources

[Tab 33](#) Approval of the request by the University of Florida/Institute of Food and Agricultural Sciences (IFAS) Lake County Extension Service for Lake County to assist with the administration of the grant for the Family Nutrition Program.

IX. PUBLIC HEARINGS

PUBLIC HEARING - 9:00 A.M. or As Soon Thereafter

[Tab 34](#) Adoption of the Ordinance dissolving the Local Planning Agency and designating the Lake County Zoning Board as the local planning agency responsible for all planning agency functions pursuant to Section 163.3174, Florida Statutes.

X. OTHER BUSINESS

[Tab 35](#) Appointment of individuals to upcoming vacant positions on the Elder Affairs Coordinating Council to serve two-year terms beginning February 1, 2010.

[Tab 36](#) Appointment of a representative to the Children's Services Council to serve unexpired term ending 5/14/2010.

XI. REPORTS

A. County Attorney

B. County Manager

[Tab 37](#) Approval of advertising copy, advertising process and recruitment calendar for County Manager position.

[Tab 38](#) Approve recommendation of the Employee Advisory Committee to make the food drive a permanent program year-round.

C. Commissioner Hill - District #1

D. Commissioner Renick - Vice Chairman and District #2

E. Commissioner Conner - District #3

F. Commissioner Stewart - District #4

G. Commissioner Cadwell - Chairman and District #5

[Tab 39](#) Appointment of Board and Committee Liaisons and approval of resolution appointing member to the Tourist Development Council.

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting, the Board of County Commissioners will hear questions, comments, and concerns from the citizens of Lake County. Action will not be taken by the Board at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration. NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.